

Section 1 - Nonconformance	
Supplier Nonconformance #	
Supplier Name	
Supplier Code	
Date Generated	
Part Number	
Part Name/Description	
PO Number	
PO Line	
Customer/Program	
Drawing # / Specification	
Engineering Revision Level	
Quantity Rejected	
Part Markings (work order, date of manufacture, serial number)	
Description of Nonconformance (Please attach all reference docs if applicable: Sketches, CMM Data, Material Certs, Specs, etc.)	
Should Be Condition	
Immediate Corrective Action (Containment)	
Initiator Name	
Title	
Defect Code #1	
Defect Code #2	
Defect Code #3	
Defect Code #4	
Defect Code #5	
Section 2 - Proposed Corrective Action	
Root Cause Analysis	
Immediate Corrective Action	
Section 3 - Preventive Action	
Proposed Incorporation Point	
Optional Comments	

Section 1 - Nonconformance

Supplier Nonconformance #	Supplier assigned unique identifier for supplier tracking of nonconformance
Supplier Name	Name of supplier completing this form
Supplier Code	Supplier identification number assigned by Stelia
Date Generated	Date this form was completed (DD/MM/YY)
Part Number	Part number assigned per PO
Part Name/Description	Name of part per PO/Drawing
PO Number	Order number used for purchase of parts
PO Line	Referring to the Nonconformance
Customer/Program	Enter end Customer/Program supported by non-conforming part (i.e. Boeing/787, Bombardier/Global 7000)
Drawing # / Specification	Number of the Engineering for the part
Engineering Revision Level	Revision level of part engineering
Quantity Rejected	Quantity of nonconforming items being reported on this form
Part Markings (work order, date of manufacture, serial number)	Part markings shall be noted in the discrepancy text for traceability purposes.
Description of Nonconformance (Please attach all reference docs if applicable)	<p>A short text description of the non-conformance(s) that affect the part. This is considered the "IS Condition"</p> <p>*If the SNN is a result of a First Article Inspection, include this statement, "Result of First Article inspection".</p> <p>*If the SNN is a result of an request for additional information, include the statement, "Re-submit on eTag #####".</p> <p>*If the SNN is a result of an incomplete assembly, the discrepancy narrative must include a list of all missing components.</p>
Should Be Condition	Define per the engineering requirement without deviation present
Immediate Corrective Action (Containment)	Describe immediate steps taken to prevent repeated defects during the same run / job
Initiator Name	Name of the person completing this form
Title	Identify the most appropriate defect code from the list on the Defect Codes tab
Defect Code #1	Identify the most appropriate defect code from the list on the Defect Codes tab

Defect Code #2	Identify the most appropriate defect code from the list on the Defect Codes tab
Defect Code #3	Identify the most appropriate defect code from the list on the Defect Codes tab
Defect Code #4	Identify the most appropriate defect code from the list on the Defect Codes tab
Defect Code #5	Identify the most appropriate defect code from the list on the Defect Codes tab

Section 2 - Proposed Corrective Action

Root Cause Analysis	Analysis of the root cause of the non-conformance
Immediate Corrective Action	Actions proposed to return discrepant product to a conforming state. This is the short term corrective action

Section 3 - Preventive Action

Proposed Incorporation Point	Incorporation point that the Corrective Action will be implemented. If unit #, lot # , or effectivity date doesn't exist, provide approximate come clean date. In the event the Root Cause is outside the supplier's control (ex. Engineering issue) this incorporation point should be populated as "Not Applicable". If Not Applicable, the Root Cause Analysis must explain why.
Optional Comments	Optional statements relevant to the nonconformance

Counterfeit Part(s)
Crack(s)
Delamination(s)
Depression(s)
Dimension(s) OOT
Failed Testing
Finish Defect(s)
FOD - Foreign Object Debris
Gouge(s)
Incomplete Kit
Material Expired
Missing Material
Other
Part/Package Marking Defect(s)
Physical Damage
Scratch(es)
Unapproved / Incorrect Material
Void(s)
Wrinkle(s)